



Bobby Jindal
Governor

STATE OF LOUISIANA

LOUISIANA CEMETERY BOARD

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Lucy L. McCann
Director

NOTICE OF MEETING

There will be a meeting of the LOUISIANA CEMETERY
BOARD on **Friday, November 14, 2014, 9:00 A. M.**, 3519
12th Street, (Louisiana Motor Vehicle Commission Building)
Metairie, Louisiana

AGENDA
LOUISIANA CEMETERY BOARD
November 14, 2014

1. Call to order – 9:00 A.M.
2. Roll Call & Introductions
3. Public Comment
4. Approval of Minutes (TOPIC #1)

Board Meetings – May 15, 2014 and May 16, 2014

Executive Committee Meeting – September 5, 2014
5. Reports of Officers

Chairman

Vice-Chairman

Secretary/Treasurer (TOPIC #2)
 - a) Statement of Operations January through October 31, 2014
 - b) Cash & Investments as of October 31, 2014
 - c) Budget vs. Actual January through October 2014
 - d) 2014 Proposed Budget Amendments
 - e) Projected Budget for January 1, 2015 through December 31, 2015
 - f) Legal Litigation Escrow Account
 - g) Long Term Liabilities and Extra Ordinary Expenses Account
 - h) 2015 Merchandise Trust Fund Report Filing Fees
6. Report of Director
7. Approval of Applications for Pre-Construction Sales Projects (TOPIC #3)
 - a) Church of Ascension of Our Lord d/b/a Ascension Catholic Cemetery, Donaldsonville, LA – Garden Mausoleum No. 3 Phase 1
 - b) St. Joseph Church d/b/a St. Joseph Cemetery, Iota, LA – Garden Mausoleum Phase II
 - c) WE Southern Memorial Gardens, Inc. d/b/a Southern Memorial Gardens, Baton Rouge, LA – Rose Mausoleum
 - d) SCI Louisiana Funeral Services, Inc. d/b/a Prien Memorial Park, Lake Charles, LA – St. Peter Mausoleum in the Garden of the Apostles
 - e) St. Genevieve Roman Catholic Church d/b/a Calvary Cemetery, Lafayette, LA – Garden Mausoleum Phase D
 - f) Woodlawn Cemetery, Inc. d/b/a Woodlawn Cemetery, Crowley, LA – Mausoleum Addition 4
 - g) Walters Funerals, LLC d/b/a Greenlawn Memorial Gardens, Lafayette, LA – Garden Mausoleum Addition

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- h) Congregation of St. Dominic Roman Catholic Church, Husser LA d/b/a St. Dominic Church Cemetery, Husser, LA – Garden Mausoleum Phase 2
- i) Sacred Heart of Jesus Roman Catholic Church d/b/a Sacred Heart Cemetery & Mausoleum, Lake Charles, LA – Garden Mausoleum Phase III

8. Ratification of Certificates of Authority issued:

2014 Non-Exempt (New/Transfers):

- a) #14-520 – Christensen Properties, L.L.C. d/b/a DeQuincy Memorial Park, DeQuincy, LA
- b) #14-521 – Serenity Memorial, Inc. d/b/a Serenity Memorial Park, Opelousas, LA
- c) #14-522 – Lake Lawn Park, L.L.C. d/b/a Lake Lawn Park, New Orleans, LA
- d) #14-523 – S.E. Cemeteries of Louisiana, L.L.C. d/b/a Metairie Cemetery, New Orleans, LA
- e) #14-524 – S.E. Cemeteries of Louisiana, L.L.C. d/b/a Mt. Olivet Cemetery, New Orleans, LA
- f) #14-525 – S.E. Cemeteries of Louisiana, L.L.C. d/b/a St. Bernard Memorial Gardens, Chalmette, LA
- g) #14-526 – S.E. Cemeteries of Louisiana, L.L.C. d/b/a St. Vincent de Paul Cemetery, New Orleans, LA
- h) #14-527 – Congregation of St. Michael Roman Catholic Church, Kleinwood, Louisiana d/b/a St. Michael Church Cemetery, Rexmere, LA
- i) #14-528 – Kramer Development Company, Inc. d/b/a Alexandria Memorial Gardens, Woodworth, LA

2014 Non-Exempt (Renewals):

- a) #14-517 - #14-519

Exempts (New):

- a) #1343E – Thomas L. Payne d/b/a The Payne's Cemetery, Clinton, LA
- b) #1344E – Curtis W. McCoy d/b/a McCoy's Family Cemetery, Mansfield, LA
- c) #1345E – William H. Jones d/b/a "Macedonia", Leesville, LA
- d) #1346E – Yvonne S. Young d/b/a The Hardtimes Cemetery, Mansfield, LA
- e) #1347E –Residence Baptist Church of Houma LA, Inc. d/b/a Residence Baptist Church of Houma, La, Inc. Cemetery, Houma, LA
- f) #1348E – TRIB, L.L.C. d/b/a Meyer Family Cemetery, Westlake, LA
- g) #1349E – Mt. Gideon Baptist Church, Inc. d/b/a Mt. Gideon Baptist Church Cemetery, Ethel, LA
- h) #1350E – Ruby Bankston d/b/a Still Waters Cemetery, Tickfaw, LA
- i) #1351E – Calvin Thomas Vise and Roselyn Wynn Vise d/b/a Vise Family Cemetery, Franklinton, LA
- j) #1352E –Janie Stephens Loxley d/b/a William Hedington Memorial Cemetery, Holden, LA
- k) #1353E – Hardy A. Jenkins d/b/a Jenkins Family Cemetery, Angie, LA
- l) #1354E – Kathleen Dufour d/b/a Dufour Family Cemetery, Amite, LA
- m) #1355E– Richardson Baptist Church Cemetery, L.L.C. d/b/a Richardson Baptist Church Cemetery, Franklinton, LA

9. Reports of Committees

Executive Committee (TOPIC #4)

- a) Policies & Procedures – Section 5: Board Meetings
- b) Policies & Procedures – Section 6: Informal Proceedings

Administrative Committee

Examination & Inspection Committee

Rules and Regulations Committee

10. Old Business

11. New Business

- a) Service Corporation International (SCI) request to withdraw alleged overfunding in Garden of Memories Merchandise Trust Fund pursuant to Louisiana Admin. Code 46:XIII, Section 1705(D) (TOPIC #5)
- b) Ratification of Proposed Consent Agreements:
 - i) Informal Proceeding #2014-002-E Re: Alexandria Garden of Memories, Inc. (TOPIC #6)
 - ii) Informal Proceeding #2014-001-R Re: Forest Lawn Memorial Association, Inc. (TOPIC #7)
 - iii) Informal Proceeding #2014-001-R Re: Independence Trust Company (TOPIC #7)
 - iv) Informal Proceeding #2014-011-C Re: Forest Park West Associates, Inc. (TOPIC #8)
- c) 2015 Proposed Legislation (TOPIC #9)
- d) Legal Contract – Leefe, Gibbs, Sullivan, & Dupre', L.L.C.
- e) CPA Contract – Pinell & Martinez, LLP
- f) Proposed Notice to Parish Assessors regarding La. R.S. 8:313 & 8:317 (TOPIC #10)
- g) Executive Order BJ 14-13 Travel to Areas Impacted by Ebola Virus Disease – Policies & Procedures – Section 3(A): Ebola Virus (TOPIC #11)
- h) 2015 Meeting Dates (TOPIC #12)
- i) Mandatory Ethics Training

12. Executive Session

- a) State of Louisiana and the Louisiana Cemetery Board versus Stephanie Means Green, Denise Baranco, Wayne A. Matthews, Sr., Ronald R. Matthews, Dollie Matthews, Darryl G. Baranco, Sr., Mignon Baranco Fontenette, June B. Gumbel, Joseph S. Baranco, Jr., Christopher P. Baranco, Robert G. Baranco, III, Ramon M. Baranco, Schyvanda T. Baranco, Edith B. Baranco, David Brian Baranco, Sr., Nineteenth Judicial District Court, Parish of East Baton Rouge, Docket No. 613710, Section 24
- b) Investigation of Arcola-Roseland Cemetery Association d/b/a Arcola-Roseland Cemetery, Roseland, LA and State of Louisiana by and through the Louisiana Cemetery Board versus Marsha M. Reid and James A. Reid d/b/a Arcola-Roseland Cemetery d/b/a Arcola-Roseland Cemetery Association, Docket No. 2013-0000295, Division F, Twenty-First Judicial District Court, Parish of Tangipahoa – Alleged

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- violation of Title 8 for operating without a valid license and violation of the Cease & Desist Order issued by the Attorney General on August 2, 2011, and lawsuit to enforce subpoenas
- c) Investigation of Lake Bethlehem Baptist Church Cemetery, Shreveport, LA and State of Louisiana by and through the Louisiana Cemetery Board versus Lake Bethlehem Baptist Church Cemetery, Docket No. 564013, First Judicial District Court, Parish of Caddo – Alleged violation of Title 8 for operating without a valid license and lawsuit to enforce a subpoena
 - d) Investigation of Zachary Public Cemetery, Zachary, LA, State of Louisiana by and through the Louisiana Cemetery Board versus Bobby Snowden, Docket No. 617-979, Sec. 24, Nineteenth Judicial District Court; State of Louisiana by and through the Louisiana Cemetery Board versus Jesse Spears, Docket No. 617-978, Div. D, Nineteenth Judicial District Court; State of Louisiana by and through the Louisiana Cemetery Board versus Robert L. Stewart, Docket No. 617-977, Sec. 23, Nineteenth Judicial District Court – Alleged violation of Title 8 for operating without a valid license and three suits to enforce subpoenas
 - e) State of Louisiana by and through the Louisiana Cemetery Board versus Highland Cemeteries, Inc. d/b/a Highland Cemetery, Ann Williams Birdwell, Kevin Higdon, and H&H Funeral Services, Inc., Docket No. 74612, Division B, Forty-Second Judicial District Court, Parish of DeSoto – Alleged violation of Title 8 for failing to complete application for certificate of authority and for operating without a license. Petition seeks to close the cemetery
 - f) State of Louisiana by and through the Louisiana Cemetery Board Intervention in the matter of Marquee Acquisitions, L.L.C. versus Progressive Sales Incorporated and Our Lady of Prompt Succor of Westwego Docket No. 698-934, Division B, 24th Judicial District Court, Parish of Jefferson
 - g) Oak Lane Memorial Park, L.L.C. versus State of Louisiana through the Louisiana Cemetery Board Docket No. 739-710, Division “I”, 24th Judicial District Court, Parish of Jefferson
 - h) State of Louisiana by and through the Louisiana Cemetery Board versus Oak Lane Memorial Park, L.L.C. Docket No. 111182, Division A, Twenty-Third Judicial District Court, Parish of Ascension
 - i) Review of staff performance